



**Youth Outreach Worker - Part-Time
(4-month contract)**

Effective: October 2020

Compensation: \$14.00 – \$15.00/hour

Hours: Up to 19 hours per week

The **Jean Augustine Centre for Young Women's Empowerment** is a charitable organization committed to building the self-esteem and self-worth of young women and girls ages 7-17 years old. Our charity strives to achieve this goal by providing empowerment programs designed to develop leadership skills, teach life skills, spark creativity, and encourage learning.

The Jean Augustine Centre is seeking an organized and dynamic individual to join our team as a Youth Outreach Worker. Reporting to the Executive Director, the Youth Outreach Worker will be responsible for connecting youth with organizational programming and wraparound services. The focus of the position will be to engage girls and young women in the local community through outreach and advocacy, with the goal of supporting their mental, physical, and social wellbeing.

Duties & Responsibilities:

- Develop and implement effective outreach strategies to engage girls and young women in the local community in order to meet monthly targets and increase organizational reach
- Establish and strengthen relationships with community stakeholders, including schools and community agencies
- Perform outreach, including but not limited to participant follow-up phone calls, school visits, and attending community events
- Maintain accurate records and statistics related to outreach activities and outcomes. Provide regular reports

- Research and maintain up-to-date knowledge regarding issues and trends related to girls and young women in the Greater Toronto Area
- Facilitate youth workshops and youth groups both online and in-person as needed
- Assist with the supervision and leadership of children and youth
- Assist with the maintenance of a safe and professional work environment
- Other duties as required

Qualifications:

- Must be eligible under Canada Summer Jobs Program requirements at the start of employment
- Minimum 2-years demonstrated experience working with children & youth
- Experience with outreach and engagement strategies
- Demonstrated leadership and facilitation skills
- Excellent interpersonal skills, and professional verbal and written communication skills
- Excellent organizational and time management skills
- Ability to work flexible hours (some evenings and weekends may be required)
- Police Records Check – Vulnerable Sector (if over the age of 18 yrs.)
- Standard First Aid & CPR required
- Completed College or University courses in child and youth work or related fields an asset
- Flexibility to travel throughout South Etobicoke and the Greater Toronto Area
- Knowledge of the South Etobicoke community is an asset
- Valid Ontario Driver’s Licence and use of a vehicle required with valid proof of insurance is an asset

Please send resume to opportunities@jeanaugustinecentre.ca by Thursday, September 25, 2020, noting Youth Outreach Worker in the subject line.

We thank all candidates for their applications. However, only those selected will be contacted. Individuals from equity seeking groups are encouraged to apply.

Funded by Government of Canada - Canada Summer Jobs